



Government of Jharkhand
Jharkhand Flying Institute
Department of Cabinet Secretariat & Vigilance
(Civil Aviation Division)
State Hangar, Birsa Munda Airport Road, Hinoo Ranchi-834002
E-mail-jfi.govtfly@gmail.com/jfi@jharkhandaviation.in,
Website-www.jharkhandaviation.in



Ref No.: Psychometric Test/81/2026/JFI-598

/Ranchi, Dated:-02.07.2026

Request for Quotation

Inviting request for quotation For conducting Psychometric Test/Pilot Aptitude Test for selection of Trainee Pilots in Sona Sobran Udan Academy (JFI) at Dumka

Quotations are invited by the Managing Director, Jharkhand Flying Institute (JFI), State Hangar, Birsa Munda Airport Road, Hinoo, Ranchi, Jharkhand from reputed, experienced and technically qualified organizations/institutions/ private agencies for conducting Psychometric Test/ Pilot Aptitude Test for selection of Trainee Pilots.

Interested organizations/institutions/private agencies who are willing to comply with the terms and conditions of this RFQ, may submit their bids to Managing Director Jharkhand Flying Institute, State Hangar, Birsa Munda, Airport Road Hinoo, Ranchi.

If any organizations/institutions/ private agencies are interested in the above process work, they are requested to quote their Lowest prices and proposal offline.

Details of RFQ are available on the IPRD, Jharkhand-www.prdjharkhand.in & JFI website:- <https://www.jharkhandaviation.in>.

The Schedule of Events for Different activities are given below:-

Schedule of Events		
	Detail of Events	Date
1.	Publication of RFQ	02/07/2026, 03:30 P.M.
2.	Start of Submission of RFQ	02/07/2026, 03:30 P.M.
3.	Last date for submission of RFQ	13/07/2026, 03:30 P.M.
4.	Opening of Technical Bids.	14/07/2026, 03:30 P.M.
5.	Opening of Financial Bids.	After scrutiny of the Technical Bid
6.	Award of agreement	Shall be notified later.

Bidders are requested to check the official website of Jharkhand Flying Institute www.jharkhandaviation.in on a regular basis for updates.

Jharkhand Flying Institute, Govt. of Jharkhand reserves the right to cancel or modify any of the above conditions or cancel any or all RFQ without assigning any reasons.

Sd/-

Capt. S. P. Sinha

Managing Director-cum-Director Ops.,
Jharkhand Flying Institute

Introduction

Sona Sobran Udan Academy(JFI), Dumka, Government of Jharkhand, invites two sealed bids (Quotation) from reputed, experienced and technically qualified agencies/ organisation/ private agencies for conducting standardized Psychometric Test/ Pilot Aptitude Test for candidates seeking admission in the Pilot Training Program of academy.

1. Scope of Work:-

- A. Designing and Conducting nationally and scientifically validated Psychometric test suitable for pilots selection.
- B. Conducting Pilot Aptitude/Adaptability Assessment covering as follows:-
 - (1) Cognitive abilities (2) Numerical reasoning (3) Spatial Orientation (4) Multi tasking ability (5) Decision making ability (6) Memory and Concentration (7) Stress Tolerance (8) Personality Assessment (9) Communication and behavior assessment (10) Leadership and team work attribute.
- C. Administering the examination through computer based or paper based methodology.
- D. Preparing individual confidential reports for each candidates
- E. Submitting a comprehensive merit report including suitability and recommendation.
- F. Conducting the assessment at the Premises of Sona Sobran Udan Academy (JFI) Dumka, Jharkhand.

2. Eligibility Criteria:- The bidder shall be registered organization/ company/ private agencies in India. Have a minimum of 3 years experience in conducting Psychometric Test/ Pilot Aptitude Test. Have successfully conducted similar assignments for Government organizations/ Domestic Airlines/ FTOs or for similarly reputed organisation. Must Possess valid PAN/ GST Registration and other statutory registration of organization/ company/ private agencies.

3. Details of the RFQ submission are given below:-

- The Duly filled & signed Quotation placed in **sealed** envelope super scribing on the top " For conducting Psychometric Test/Pilot Aptitude Test for selection of Trainee Pilots in Sona Sobran Udan Academy (JFI) at Dumka" shall be submitted up to 15:30 Hrs. till 13.07.2026 to the office of Managing Director, Jharkhand Flying Institute. **The bids would be opened on 14.07.2026 at 15:30 Hrs in the office of Treasurer-cum-Under Secretary, Jharkhand Flying Institute.** In the presence of the intending respondents or their authorized representatives.
- Any quotation received after the date and time stated above shall not be entertained under any circumstances.
- It is advised to go through the requirements as mentioned in the notice before quoting the rates. The later claims will not be entertained.
- Penalties: Deductions for delays/non-compliance (up to 10% of fee).
- Termination: Either party can terminate with 60 days' notice. Immediate termination for unsatisfactory performance or breach.

- Confidentiality: Firm must maintain data confidentiality; return all documents on termination.
- All work to be performed with confidentiality. The firm is responsible for penalties due to delays if data is provided timely by JFI. Scope is indicative and may include other related services as directed.

4. Technical Proposal:- The bidder shall submit company profile, details of assessment methodology. Details of Psychometric tools and validation process. List of similar assignment completed, Proposed schedule for conducting assessment and sample assessment report.

5. Financial Proposal:- Cost amount per candidate must be quoted in INR (Tax applicable) strictly in the format of the Financial Bid attached herewith as **Annexure ‘A’**.

6. Evaluation Criteria:- Selection shall be based on technical competence, relevant experience, Assessment Methodology and financial competitiveness.

7. Deliverable:- The selected agency shall provide individual Psychometric Test/Pilot aptitude test report in hard and soft copy with recommendation with final summary report.

8. Confidentiality:- All candidates information, assessment material report and result shall be remain confidential. The agency shall not disclose any information to any third party without written permission from academy.

9. Payment Terms:- Payment shall be released after successful completion of assessment and submission of all reports, subject to certification by the competent authority.

10. General Condition:- The Academy reserve the right to modify, cancel or withdraw the tender at any stage. The academy may negotiate with the selected bidder if required.

11. Earnest Money Deposit & Tender Fee:-

- The interested organizations/institutions/ private agencies shall have to submit earnest money of Rs. 50,000.00 (Fifty Thousand) and Rs. 5,000/- only for tender fee through offline mode by Demand Draft.
- Bidder's EMD amount will be refunded after rejection in the RFQ at any stage as per rules. No interest shall be payable for the earnest money deposit.
- After AOC process submitted EMD Amount by L1 bidder will be refunded by the Office.
- EMD shall be forfeited, if the Bidder unilaterally withdraws, amends, impairs or derogates from his offer in any respect within the period of validity of his offer.

12. Security deposit (Performance Bank Guarantee):-

- The successful bidder shall have to submit as a security deposit, a performance bank guarantee of Rs. 1,00,000.00 (One Lakh) within 7 working days after receipt of LoI. The bank guarantee must be issued by any Indian nationalized bank in favour of **Managing Director, Jharkhand Flying Institute, payable at Ranchi.**
- Security deposit will be refunded within 1 month of completion of satisfactory contract period. No interest on the same shall be paid.
- The security deposit will be forfeited in case of violation of the terms & conditions of

the contract agreement.

13. Submission of RFQ:-

- i. RFQ documents can be downloaded from the official website of the Jharkhand Flying Institute.
- ii. Company profile and experience.
- iii. Detailed experience of the proposed Exam.
- iv. The firm should attach the documentary evidence in support of the eligibility criterion along with the biodata of the firm.
- v. The Technical and Financial bid should be in two different envelopes within the main envelope.
- vi. Offers without signature/Conditional offers will not be accepted.

14. Evaluation and Selection:-

- i. Technical Bids will be evaluated for eligibility and compliance.
- ii. The organizations/institutions/private agencies shall submit a single quote for the conducting Psychometric Test/ Pilot Aptitude Test for selection of Trainee Pilots in Sona Sobran Udan Academy (JFI) at Dumka. The agency quoting the lowest price to the Jharkhand Flying Institute (JFI) shall be considered as L-1 and will be the basis of selection during the scrutiny of the financial bid.
- iii. The bidder quoting the lowest price shall be awarded the work, subject to all conditions.

15. Agreement and Commencement:-

The successful bidder shall execute an agreement within 15 days of issue of Letter of Intent (LoI) and commence the work immediately thereafter.

16. Right to Accept or Reject:-

The Managing Director, Jharkhand Flying Institute reserves the right to cancel or modify (e Tender) any of the above conditions or cancel any or all tenders without assigning any reasons thereof.

Sd/-

Capt. S. P. Sinha

Managing Director-cum-Director Ops.,
Jharkhand Flying Institute

PROFORMA OF FINANCIAL BID

Sub: Financial Proposal for conducting Psychometric Test/Pilot Aptitude Test for selection of Trainee Pilots in Sona Sobran Udan Academy (JFI) at Dumka

I _____ (Name) on behalf of _____ (Name of the Firm) herewith submit the Financial Proposal for **conducting Psychometric Test/Pilot Aptitude Test for selection of Trainee Pilots in Sona Sobran Udan Academy (JFI) at Dumka**

NAME OF THE BIDDER:-

1) **REGISTERED ADDRESS:**
.....
.....

2) **Fixed Charges for**
conducting
Psychometric (In Figures) (Should be in INR)
Test/Pilot Aptitude
Test per Student

Seal

Authorised Signatory-
Name of the bidder -
Registered Address-